## How to become a member of O.U.R. ECOVILLAGE Co-operative

- 1. Come for a tour, talk to people and get as much information about the O.U.R. ECOVILLAGE and the Co-operative as you require. Take workshops, attend events and meetings, become informed about who we are and why we are here.
- 2. Contact the O.U.R. ECOVILLAGE membership liaison person and request the membership application package, which will include:
  - a. An outline of the application process (this document)
  - b. One page description of the Co-operative
  - c. Membership Application
  - d. Subscription Agreement
  - e. Rules of O.U.R. ECOVILLAGE Co-operative
  - f. Memorandum of Association
  - g. Membership Agreement
  - h. How to access background information about O.U.R. ECOVILLAGE (history, etc) on our website.
- 2. Take some time to read through the material. After making a copy for yourself, please send in the following forms with your signature by regular mail (you may also send an electronic version to speed up the process).
  - a. Membership Application
  - b. Subscription Agreement
  - c. Non-refundable Membership Application fee \$100.00
- 3. The membership liaison person may contact you for an informal conversation over a cup of coffee/tea.
- 4. The Board of the Co-operative reviews the application and their decision is communicated to you by the membership liaison. If accepted, you will be asked to sign and return the following:
  - a. Membership Agreement
  - b. Payment as agreed in the Subscription agreement
- 5. Upon receipt of your signed Membership Agreement, your name is entered in the "Register of Members". These records are kept at O.U.R. Office. Congratulations - you are now a full member of O.U.R. ECOVILLAGE Cooperative!

6. When your share is fully paid for, the Treasurer assigns a share certificate number, records the share sale in the records kept by the Treasurer, and your share certificate is issued. Treasurer sends a share certificate to you and makes a copy for O.U.R. "Register of Share Holders".

The Board of O.U.R. Ecovillage Co-operative reserves the right to make an exception to any of the above steps as long as they do not conflict with the applicable rules or legislation.